

March 13, 2020

To all Staff and Students:

We are continuing to work toward ensuring the safety of all students and staff with minimum disruption to educational services. TVCC is committed to the global effort to reduce the risk and spread of COVID-19.

Effective Saturday, March 14, 2020, TVCC will increase the level of response while continuing the essential operations of the College. The following measures will take effect March 14, 2020:

1. Winter term final exams will be delivered at the instructor's direction. Please check Canvas and/or your email for updates on your final exam. Contact your instructor if you have any questions.
2. Spring courses will begin on time at this juncture. However, all faculty are strongly encouraged to deliver the courses online for the first two weeks. This may be modified to a mandatory online delivery as circumstances change. Faculty should be prepared for online delivery.
3. Students are expected to watch canvas and their student email for updates as to whether classes will be delivered online or in person.
4. The main campus and centers will remain open. Employees are expected to physically report to work. Employees and students experiencing illness are to stay home. Employees who are experiencing difficulties with childcare due to the closure of the K-12 schools may use sick or vacation leave to care for them.
5. Faculty have been notified of their options regarding final exams. In addition, extra training is being provided to faculty to assist them in getting their classes ready for online delivery for the start of the Spring term. Dual Credit students will finish the term upon return on April 1.
6. Everyone shall engage in social distancing, such as keeping three feet of distance between you and the public, other students, or co-workers and suspending non-essential events and gatherings.
7. Supervisors will cancel all non-essential meetings. You need to check with your supervisor if you are scheduled to meet to find out if the meeting is cancelled.
8. All practices for TVCC spring sports have been postponed until March 30. The NWAC has postponed all spring sports until April 13.

Please watch for a separate email from Student Services regarding operation of the testing center.

Your health and safety is our number one priority. We continue to follow the guidelines of the Oregon Health Authority. If you have any questions or concerns, please contact me.

The College continues to prepare in the event we experience a campus closure. Employees will continue to work during a closure to the extent possible. Work may be through a remote system or through staggered work hours, or a combination thereof.

To ensure you stay up-to-date with TVCC operations, please download the TVCC mobile app and/or go to the website at <https://www.tvcc.cc/news/coronavirus.cfm>.

If you have additional questions, please access any of the following resources, all of which offer helpful information.

Oregon Health Authority:

<https://www.oregon.gov/oha/PH/DISEASESCONDITIONS/DISEASESAZ/Pages/emerging-respiratory-infections.aspx>

Center for Disease Control:

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

World Health Organization:

<https://www.who.int/>

Malheur County Health Department:

<https://malheurhealth.org/>

Thank you.