

**\*\*This is a public message. All messages regarding TVCC's response to COVID-19 can be found at tvcc.cc by clicking Campus News on the TVCC home page\*\***

March 19, 2020  
10:00 a.m.



To all Students, Employees and Community Members:

Yesterday evening, March 18, 2020, Governor Kate Brown announced that all Oregon colleges are prohibited from conducting in-person classroom, laboratory, and other instruction from March 21, 2020, through April 28, 2020. Courses required for the completion of a health care-related degree and other certificates, licenses, or degrees that are essential to emergency response and resiliency efforts will be exempt.

In addition, during this same time period, colleges must limit on-campus operations only to critical functions and shall employ social distancing measures, consistent with guidance from the Oregon Health Authority, for all on-campus employees and student housing residents. Critical functions include the operation of dormitories, dining services, general administrative services, and other activities critical to emergency response and resiliency efforts.

Therefore, TVCC will deliver classes virtually or online until April 28, 2020. Please remember the following:

1. Students do NOT need to change their courses to an online section or modify their current schedule. However, students should watch Canvas for a Zoom link for EACH class.
2. Classes that were originally scheduled as face-to-face will continue. Instead of being delivered face-to-face, most of these sections will be delivered via Zoom, rather than the traditional online format. As such, students and instructors will need to log-in to the class at the same date and time that it is currently scheduled.
3. If a student does not have internet access, TVCC will have designated computer labs open as a "critical function" to ensure all students can still attend class. In addition, we are working to compile a list of internet providers that are offering free service for the next 60 days.
4. Faculty may be able to access Zoom directly through Canvas. If not, a Zoom link has been added directly to the MyTVCC webpage.
5. Students can learn how to use Zoom here:  
[https://webtools.tvcc.cc/documents/help\\_documents/Student%20Online%20Resource%20Zoom\\_Training\\_Students.pdf](https://webtools.tvcc.cc/documents/help_documents/Student%20Online%20Resource%20Zoom_Training_Students.pdf).

Or go to

- a. MyTVCC.cc
- b. Click on "Technology Help"
- c. On the left-hand side, click on "Student Help Documents"
- d. Click on "Online Class Help."

- e. Click on “Zoom Training Students.”
6. IT Staff will be available to help! (Thank you IT!!!) Call the help desk at 541-881-5777 or, if you need immediate help, submit a help desk ticket at [www.tvcc.cc/help](http://www.tvcc.cc/help)

Students will receive detailed instructions and information via student email and the web.

All of our staff are important and essential to the operation of the college. However, in order to comply with the Governor’s order, most employees will be required to work remotely effective March 21, 2020. We have already begun assessing who will be working from home and how we will accomplish the day-to-day business of the College. Employees will receive more specific information in the coming days. These are trying and uncertain times so please be patient as we transition.

Our goal is to get most employees off campus. However, the bills still need to be paid and paychecks issued. Some staff will be working on campus and, those that do, MUST comply with social distancing rules. In Oregon, we are to follow the guidelines of the Oregon Health Authority (OHA). The OHA has published the following:

“While 6 feet is routinely recommended, for example in having a conversation with another person, the science shows 3 feet is sufficient to prevent the spread of a virus in droplet form.

If possible, use the 6 feet rule, but when it is not practical (example, buying something at the grocery store) try to maintain the 3 feet minimum. Social distancing measures reduce opportunities for person-to-person virus transmission and can help delay and slow the spread of the disease, as well as save lives.”

Working from home and limiting contact with other humans may lead one to feel isolated and sluggish. The College is reminding everyone –students, faculty, employees and community members – that the College is offering many spring courses and we encourage you to sign up for a class. Did you know you can learn Cybersecurity or take a Shakespeare class or even enroll in Yoga or Zumba? And the best part is, you can do it all from your house. We encourage everyone to take some time for self-improvement and human interaction by signing up for a virtual class!!

The College knows these are difficult transitions to make. If you are feeling down or overwhelmed, just remember what Dr. Seuss said: “If things start happening, don’t worry, don’t stew, just go right along and you’ll start happening too.”