

FINANCIAL AID PROBATION APPEAL

Please complete this form yourself before you meet with an academic advisor. Do not have anyone else complete this form for you. Be prepared to have a thoughtful conversation with your advisor about a plan that will help you be successful. In order to become eligible for Federal Financial Aid again you must successfully complete this appeal and comply with all recommended courses of action and the Standards of Academic Progress. Please note, the Standards of Academic Progress state that you may not appeal in consecutive terms.

Name: _____
LAST FIRST MI

Address: _____
NUMBER AND STREET (Physical Address Only, No P.O. Boxes)

_____ CITY STATE ZIP HOME PHONE

Student ID Number: _____ Date of Birth: _____

Required documentation – completed prior to meeting with your advisor:

- **Appeal form (this form)**
- **A current copy of your transcript**
- **A written explanation of the circumstances that caused you to be unsuccessful, addressing the last 2 quarters where you have failed to make Satisfactory Academic Progress. Give specific information. Explain what changes you will make to ensure that you are successful going forward. Write-up can be done on a separate piece of paper or on the back of this form.**
- **You must complete this form and meet with your advisor before the end of the second day of classes.**

If your appeal is granted, your advisor will set many requirements that you must complete during your appeal term. Failure to meet any of the requirements results in termination of your Federal Financial Aid.

Completed by your advisor

I certify that all information submitted as a part of, and in support of, this appeal is complete and accurate and agree to abide by all the conditions as described.

STUDENT SIGNATURE

DATE

I have reviewed this appeal and approved the graduation plan.

ADVISOR SIGNATURE

DATE

Scheduled mid-term appointment

DATE

Did mid-term appointment occur? Yes

DATE